



# Aerospace Heritage Foundation of Utah

## Hill Aerospace Museum

### Fellowship / Scholarship Application

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The Aerospace Heritage Foundation of Utah, a private, non-profit organization that provides support to the Hill Aerospace Museum located at Hill Air Force Base, Utah, is pleased to offer a \$1,500 fellowship / scholarship to a graduating high school senior or undergraduate college student for study at a four-year university, two-year community college or tech school. A \$2,000 scholarship is also being offered for Graduate Students studying a field related to museum work (Education, History, Sociology, etc.). All funds will be paid directly to the student's academic account as a scholarship.

Hill Aerospace Museum is located on the northwest corner of Hill Air Force Base, about five miles south of Ogden. The museum was founded in 1982 as a part of the United States Air Force Heritage Program and first opened to the public in 1987. Today, it welcomes roughly 160,000 visitors annually, coming from every state and from many foreign countries. The museum exhibits more than ninety military aircraft, missiles, and aerospace vehicles on the grounds and inside its two large galleries. The collection also includes a wide variety of ordnance and munitions, an assortment of aerospace ground equipment, military vehicles, uniforms, and thousands of other historical artifacts.

Selectees from undergraduate and technical school programs will be expected to contribute approximately twenty hours per week for ten weeks (200 hours minimum), and graduate level selectees will be expected to work a total of twelve weeks (240 hours minimum) at the Hill Aerospace Museum, to be completed between the hours of 9:00 AM and 4:00 PM, Monday through Saturday, from June-August. Specific schedule will be determined and approved by museum staff in collaboration with selectee. All work will be done under the direct supervision and guidance of museum staff. College credit may also be available but is subject to approval by the selectee's educational institution.

There are opportunities to work in the areas of museum curation, museum education, and aircraft restoration.

#### **Duties in the CURATORIAL PROGRAM include:**

- Generating, reviewing and organizing records related to the museum collection.
- Assessing and performing housekeeping activities and ensuring environmental standards are being met in all spaces housing historic material.
- Researching items in the collection and creating restoration plans based on their unique history and conservation needs.
- Various aspects of exhibit planning, such as researching content, planning physical layout, generating interpretive text, and selecting historic images and graphics.
- Aiding in photo documentation and physical inventories of the collection.
- Preparing and packing collection objects for shipment.

#### **Duties in the EDUCATION PROGRAM include:**

- Teaching basic physics principles to children grades K-12.
- Performing science demonstrations.
- Monitoring student activities.
- Planning, preparing and delivering lesson plans.
- Researching scientific subjects and effectively delivering the information to students grades K-12.

**Duties in the AIRCRAFT RESTORATION PROGRAM include:**

- Fabricating and installing missing or damaged sheet metal parts using drawings or templates.
- Performing preventative conservation such as bird-proofing and UV protection activities on aircraft.
- Washing and touching-up paint on aircraft.
- Securing flight controls and installing engine covers.

To apply, fill out and submit the attached cover sheet along with a cover letter, résumé, and transcripts to the Hill Aerospace Museum. Applications for Spring Semester will be due by Monday, January 16, 2017. Applications for Summer will be due Monday, April 10, 2017, and Fall Semester will be due Monday, August 14, 2017. Once the application deadline has passed, museum staff will review the applications and contact potential selectees to schedule an interview.

**2017 Aerospace Heritage Foundation of Utah  
Fellowship / Scholarship Application Cover Sheet**

Please provide the following information and submit this sheet along with other required documents by the application deadline below.

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

College or University Attending: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Undergraduate  Graduate Semester Applying for: \_\_\_\_\_

I am applying for an internship in (Mark One):

- Aircraft Restoration
- Museum Curation
- Museum Education

**In order to be considered for this position, applicants must submit the following:**

- The Fellowship Application Cover Sheet.
- A short (one page) cover letter describing your interest in museum work, why you think you would be a good fit for this position, and how this position will benefit your academic or professional goals.
- A résumé highlighting education history, employment history, extracurricular and volunteer experience, any training, skills or special interests relevant to this position, and three references.
- Most Recent Transcripts (Unofficial are acceptable for this application, however official transcripts may be requested prior to final selection).

**Application Deadlines are:**

- **Spring Semester: January 16, 2017**
- **Summer Semester: April 10, 2017**
- **Fall Semester: August 14, 2017**

**Submit all required application material via email to:**

[justin.hall.37@us.af.mil](mailto:justin.hall.37@us.af.mil)

**or via standard mail to:**

Justin Hall, Museum Curator  
C/O Aerospace Heritage Foundation of Utah  
P.O. Box 612  
Roy, UT 84067